



EDUCATION ABROAD COURSE PROPOSAL & APPROVAL FORM

NOTE: This form is only for education abroad programs led/taught by CUA faculty where students earn resident credit. This form must be completed and presented to the appropriate Department Chair and School Dean for review and approval and be accompanied by a proposed syllabus and a tentative itinerary. Completed approved forms must be submitted to the Center for Global Education for review. Approved courses should be kept on file in the academic department and at the Center for Global Education.

Course Title: _____ Course(s) # _____

Brief Course Description: _____

This course is _____
Course Format: Existing Course New Course
 Faculty-Led Study Tour Intensive Language Program
 Field/Social Work Other _____

Brief Rationale for Course Offering: _____

Proposed Program Dates: _____ Year: _____

Program Length: Semester (Fall or Spring) Winter Spring Break Summer

Duration (number of weeks) ____ Credit Hours: ____ Credit level: Undergrad Graduate Both

Program Director Name: _____

Program Director Department(s): _____

Program Director Email & Phone: _____

I am committed to offering the proposed course as part of an education abroad program described above and would be directly responsible for leading or teaching the program as well as for acting as instructor of record:

Program Director Signature: _____ Date: _____

I have reviewed the education abroad course proposal and as Chair of the Academic Department, I approve its offering for the period proposed:

Department Chair Name: _____

Department Chair Signature: _____ Date: _____

I have reviewed the education abroad course proposal and as School Dean, I approve its offering for the period proposed:

School Dean Name: _____

School Dean Signature: _____ Date: _____