



THE CATHOLIC UNIVERSITY OF AMERICA

HEALTH, SAFETY & LIABILITY

Checklist for Participants on CUA Overseas Programs

As of March 11, 2009

In education abroad, as in other settings, participants can have a major impact on their own health and safety through the decisions they make before and during their program and by their day-to-day choices and behaviors. The following checklist is applicable to ALL participants- (CUA and non-CUA students as well as non-students) on both academic and travel programs regardless of whether the program is affiliated with or sponsored by CUA.

Participants should:

- Assume responsibility for all the elements necessary for their personal preparation for the program
- Complete, sign and submit all CUA release forms (including CUA and non-CUA programs). These forms are incorporated into the CUA*abroad* online application available at <http://cuabroad.cua.edu/forms/> .
 - o [Form A: Statement of Intent to Participate](#)
 - o [Form B: Acknowledgement and Assumption of Risk](#)
 - o [Form C: Conditions of Participation](#)
 - o [Form G: Emergency Contact Information](#)
 - o [Form K: Operation of Motor Vehicles](#)
 - o [Health Information](#)
- Obtain and maintain comprehensive health insurance that is valid overseas (First tier protection)
- Purchase the International Student Identity Card (ISIC) (Second tier protection) if not provided as part of the program
- Enroll in emergency evacuation insurance by On Call International (Third tier protection)
- Obtain passport and provide copies of appropriate pages/information to program director/CGE
- Read and understand all policies including those leading to dismissal from the program.
- Read and carefully consider all materials issued by the sponsor that relate to safety, health, legal, environmental, political, cultural, and religious conditions in the host country(ies).
- Participate fully in comprehensive pre-departure orientation covering health, safety, responsibility, etc. (both on campus pre-departure and/or on-site)
- Conduct their own research on the country(ies) they plan to visit with particular emphasis on health and safety concerns, as well as the social, cultural, and political situations.
- Consider own physical and mental health, and other personal circumstances when applying for or accepting a place in a program, and make available to the program director/CGE accurate and complete physical and mental health information and any other personal data that is necessary in planning for a safe and healthy education abroad experience.
- Obtain and maintain appropriate insurance coverage and abide by any conditions imposed by the carriers.
- Inform parents/guardians/families and any others who may need to know about their participation in the education abroad program, provide them with emergency contact information, and keep them informed of their whereabouts and activities.
- Understand and comply with the terms of participation, CUA Student Code of Conduct, and emergency procedures of the program.
- Be aware of local conditions and customs that may present health or safety risks when making daily choices and decisions. Promptly express any health or safety concerns to the program staff or other appropriate individuals before and/or during the program.
- Accept responsibility for their own decisions and actions.
- Obey host-country laws.
- Behave in a manner that is respectful of the rights and well-being of others, and encourage others to behave in a similar manner.
- Avoid illegal drugs and excessive or irresponsible consumption of alcohol.
- Follow the program policies for keeping program staff informed of their whereabouts and well-being.
- Become familiar with the procedures for obtaining emergency health and legal system services in the host county.

CUA guidelines and applicable forms are located at: <http://cge.cua.edu/resources/>

With questions or concerns please contact Tanith Fowler Corsi, Assistant Vice President for Global Education
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